

OFFICERS & MEMBERS WORKING WITH OUTSIDE ORGANISATIONS

Type of Activity	Example	Covered by Council's Standard Insurance	Claim Possible	Action Necessary by Outside Body/Organisation	Additional Insurance Requirements for Council
Attending meetings etc. on a representative only basis to comment in areas within their expertise.	Community Forum	Yes	Very unlikely	No	No
Serving in a decision making capacity.	Board of School Governors	No	Yes	Arrange own insurance/ indemnify Officer/Member	No
Advice/work provided under statutory duty of Council.	Building conservation advice to organisations.	Yes	Yes	No	Unlikely, consider if there is any possibility of an "own loss" claim from the organisation.
Advice (within normal professional sphere) given to organisation, specifically on behalf of the Council.	Energy conservation advice to a Parish Council.	Yes	Yes	NO	Unlikely, consider if there is any possibility of an "own loss" claim from the organisation.
Advice given on behalf of organisation in its working capacity.	Trustee activities.	No	Yes	Arrange own insurance/ indemnify Officer/Member.	No
Professional work outside of the necessary activities of the Council and undertaken on a formal fee/contract basis.	Providing training for businesses on Safety at Work practices.	No	Yes	No	Arrange Professional Indemnity Insurance, or appraise risks involved and self-insure as appropriate.